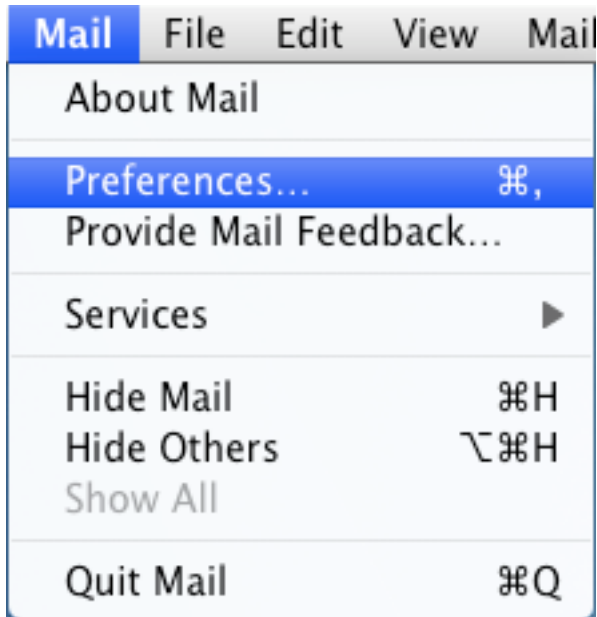


Apple Mail 4-8

Q. How do I setup my account in Apple Mail 4-8?

A. Step 1. Create a new profile

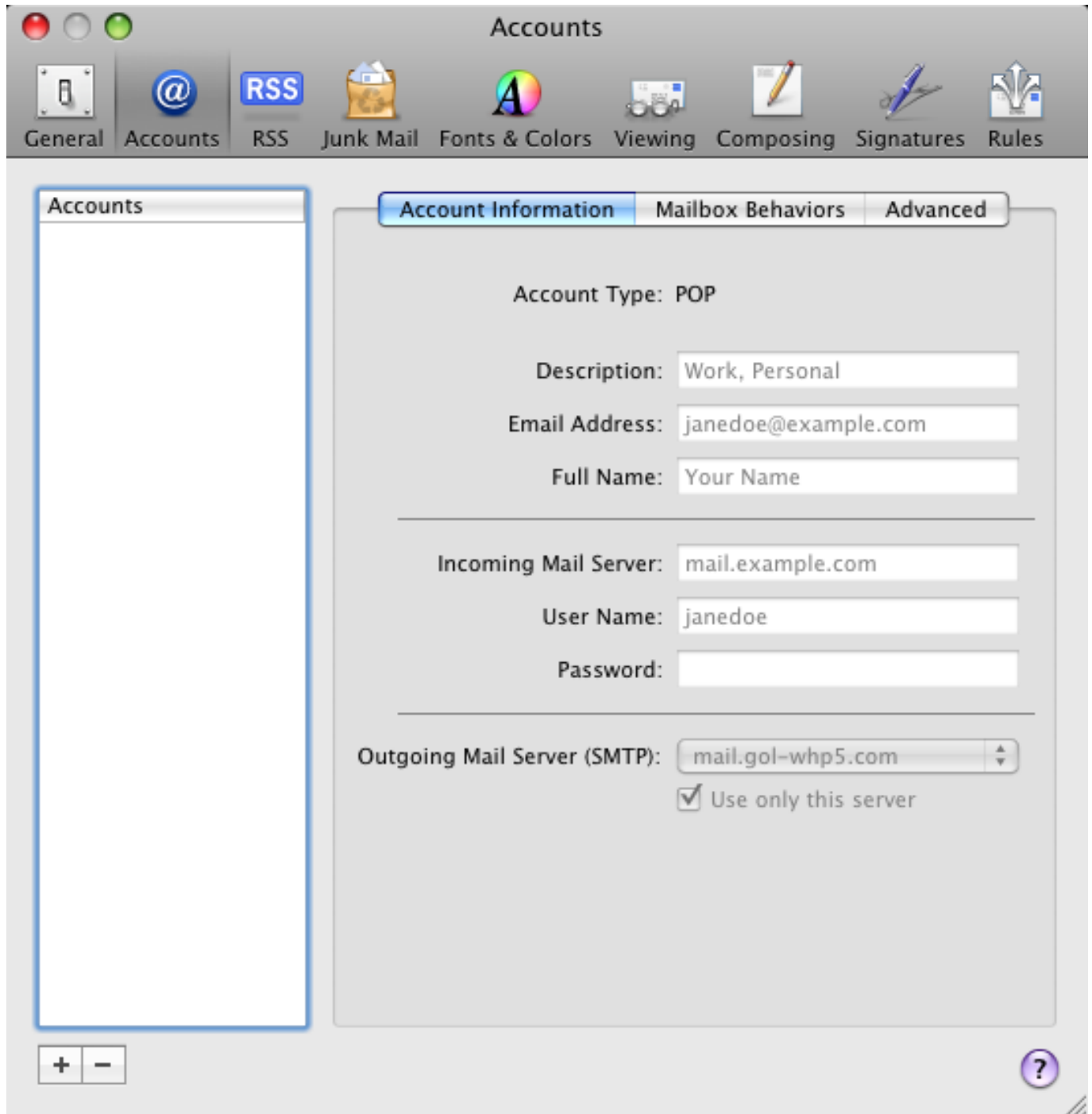
1. Open the Apple Mail software and then click on "Mail" and "Preferences..." in the top left corner of the screen.



2. Select the "Accounts" icon at the top of the screen and then click on the "+" button in the bottom left corner to add a new account.

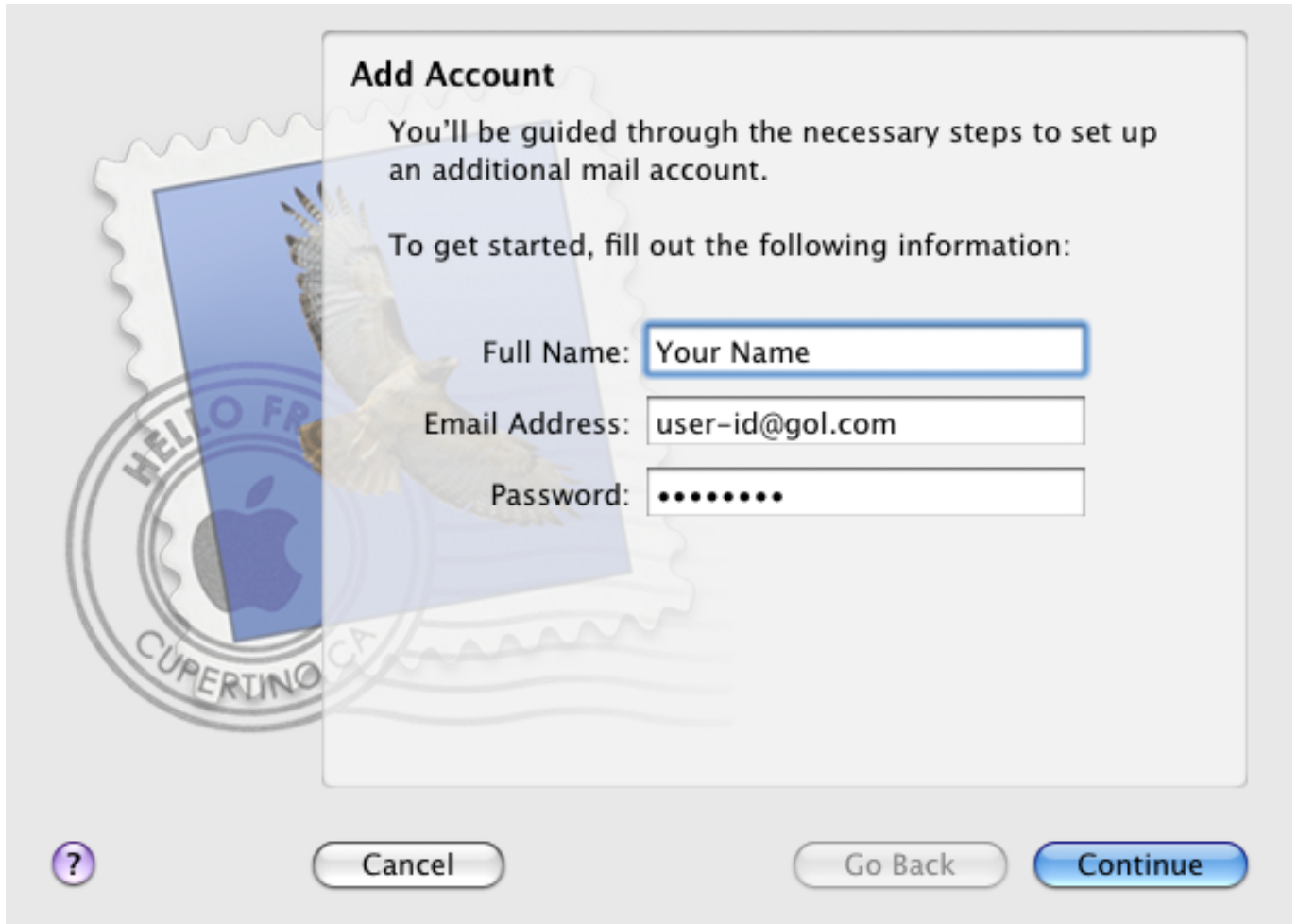
(If you already have an account setup, continue on to ["Step 2. Configuring/Modifying SMTP \(outgoing mail\) server."](#))

Apple Mail 4-8



3. Enter your information into the first screen

Apple Mail 4-8



Add Account


You'll be guided through the necessary steps to set up an additional mail account.

To get started, fill out the following information:

Full Name:

Email Address:

Password:



Full Name: Your Name

Email Address: user-id@gol.com

Password: Your Rakuten Broadband Premium account password

Click on the "Continue" button to go to the next screen

4. Enter the "Incoming Mail Server" information as show below;

Apple Mail 4-8



Incoming Mail Server

Account Type:

Description:

Incoming Mail Server:

User Name:

Password:

? Cancel Go Back Continue

Account Type: POP

Description: The name of your account (For example, My Account)

Incoming Mail Server: popmail.gol.com

User Name: user-id@gol.com

Password: Your Rakuten Broadband Premium account password

Click on the "Continue" button to test these settings and then go to the next screen

5. You may be asked to select the security settings for Incoming Mail

Apple Mail 4-8



Use Secure Sockets Layer (SSL) - Unchecked
Authentication: Password

Click on the "Continue" button to go to the next screen

6. Enter the "Outgoing Mail Server" information as show below;

Apple Mail 4-8



Description: The name for the SMTP server (For example, GOL SMTP)

Outgoing Mail Server: mail.gol.com

Use only this server: Check

Use Authentication: Check

User Name: user-id@gol.com

Password: Your Rakuten Broadband Premium account password

Click on the "Continue" button to test these settings and then go to the next screen

7. You may be asked to select the security settings for Outgoing Mail

Apple Mail 4-8



Use Secure Sockets Layer (SSL) - Unchecked
Authentication: Password

Click on the "Continue" button to go to the next screen

8. You will now see an Account Summary screen showing all of your settings. Check the box "Take Account Online" and then click the "Create" button to complete the setup of the account.

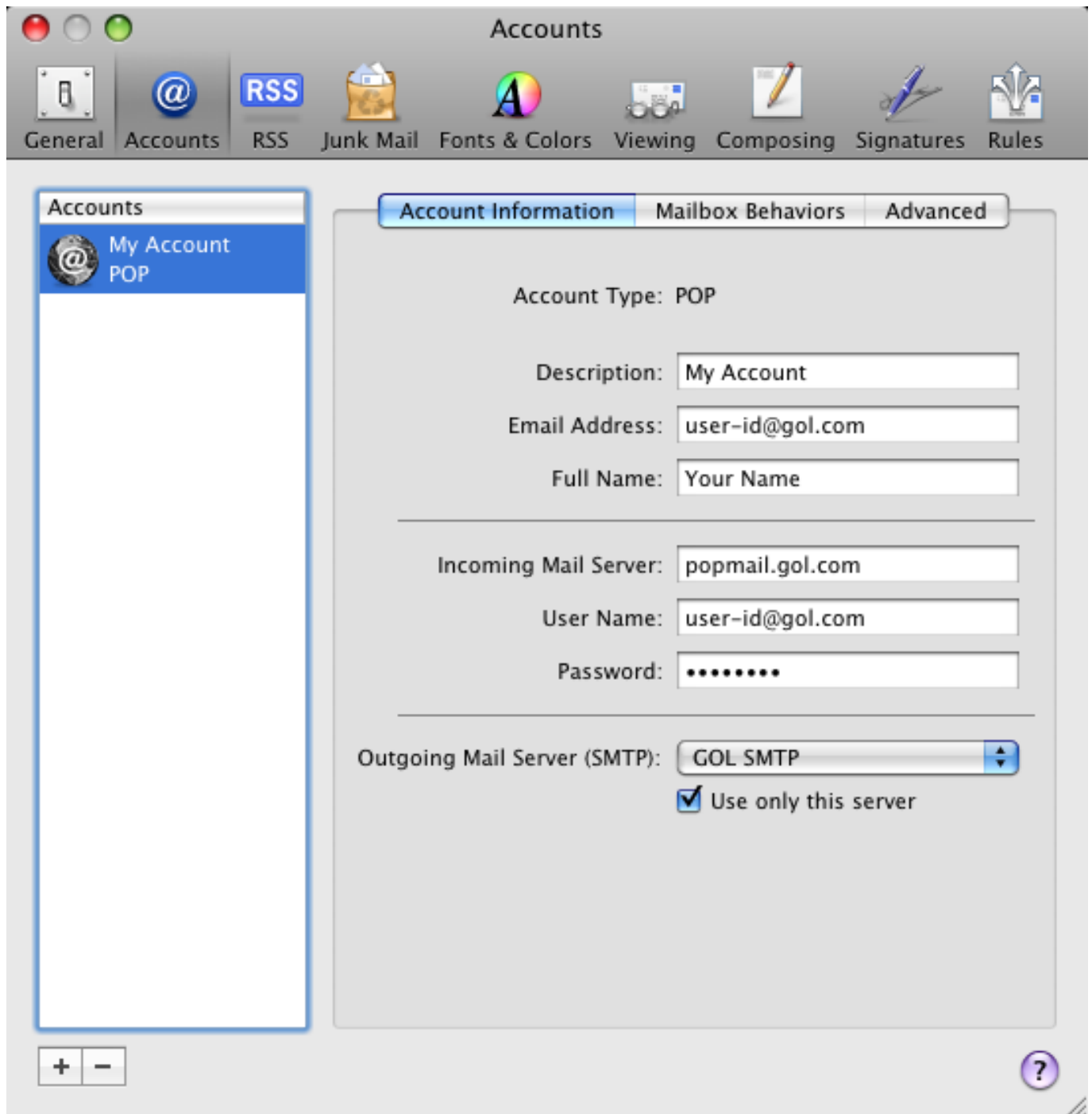
Apple Mail 4-8



Step 2. Configuring/Modifying SMTP (outgoing mail) server

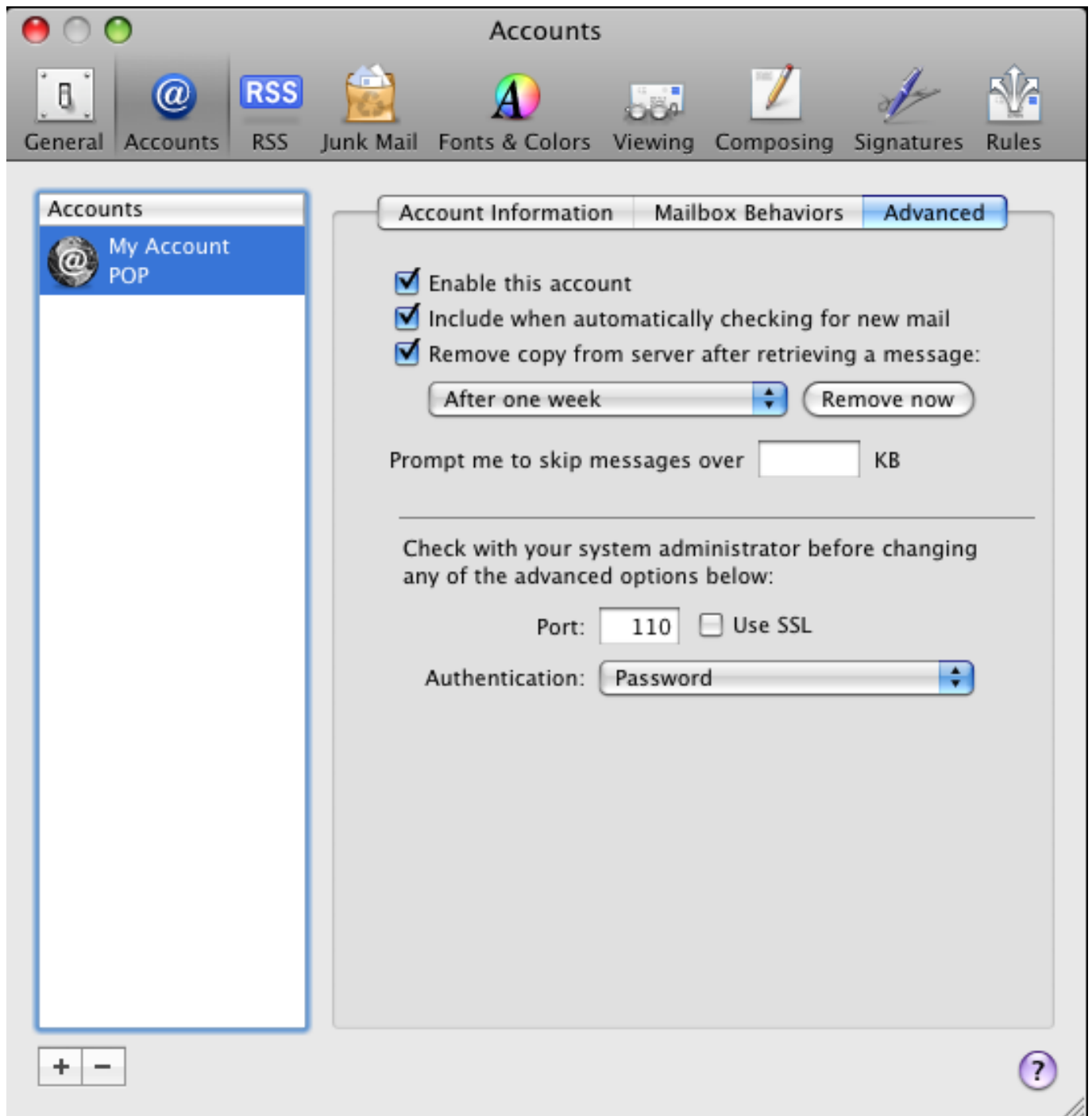
1. After completing the setup of your account, you should be returned to the "Accounts" screen. If not, click on "Mail" and then "Preferences..." in the top left corner of the screen to return to this window. You can now see your account and all of your details listed here.

Apple Mail 4-8



2. Click on the "Advanced" tab in this window to check the incoming mail settings for your account.

Apple Mail 4-8



Enable this account: Check

Include when automatically checking for new mail: Check

Remove copy from server after retrieving a message: Check and choose your own preference from the drop-down menu box.

Please note, the mailbox is only 100MB in size by default.

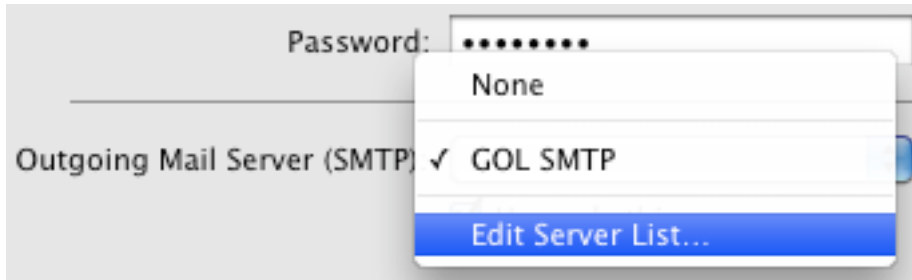
Port: 110

Use SSL: Do not check

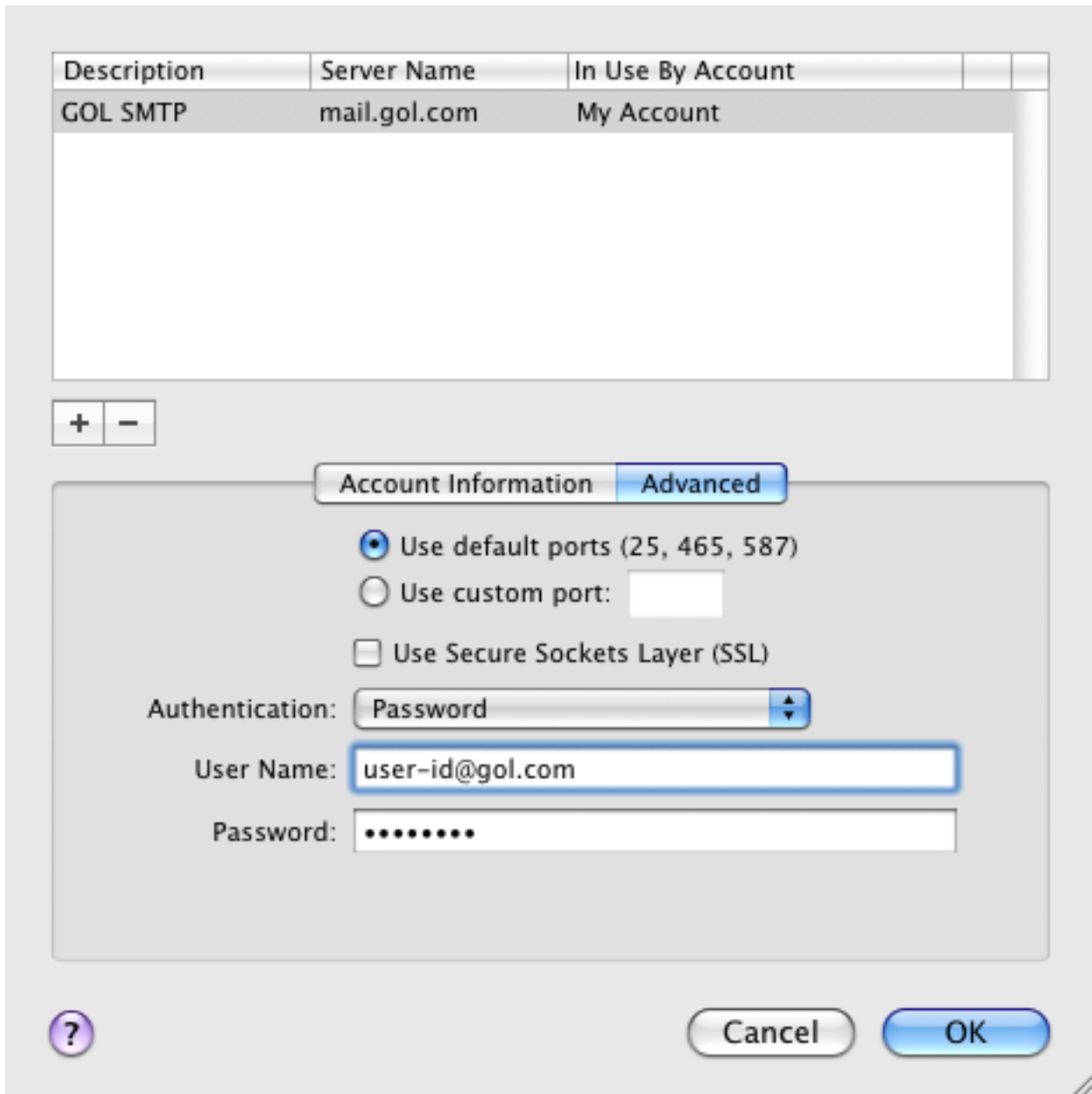
Authentication: Password

3. Click on the "Account Information" tab again, click on the drop-down menu next to "Outgoing Mail Server (SMTP):" and then select the option "Edit Server List..."

Apple Mail 4-8



4. Click on the "Advanced" tab in the following screen and enter the information as shown;



Use default ports (25, 465, 587): Check

Use Secure Sockets Layer (SSL): Do not check

Authentication: Password

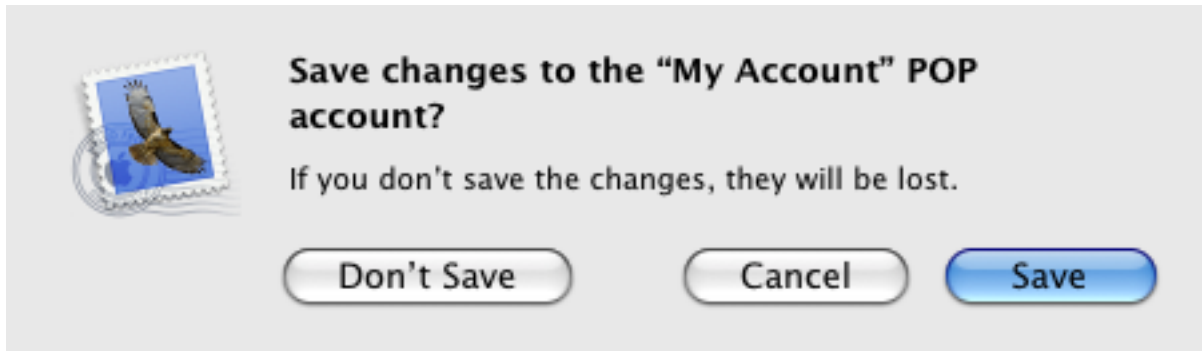
User Name: user-id@gol.com

Password: Your Rakuten Broadband Premium account password

Apple Mail 4-8

Click on the "OK" button to save these changes and return to the "Accounts" screen

5. Close the "Accounts" window and make sure to click "Save" to save the changes when prompted



Unique solution ID: #1007

Author: Support

Last update: 2017-07-03 02:55